

The International Association of Y's Men's Club's, Area Europe

AREA CONSTITUTION and GUIDELINES.

ARTICLE I - NAME AND MOTTO.

Section 1: The name is **The International Association of Y's Men's Club's, Area Europe**, and hereinafter referred to as Area Europe, and its motto shall be: "To acknowledge the duty, that accompanies every right."

Guidelines:

101 The name **Y's Men International, Area Europe**, may be used.

ARTICLE II - PURPOSE AND OBJECTIVES.

Section 1: The policies of Area Europe shall conform in particular with the CONSTITUTION and GUIDELINES of Y's Men International.

Section 2: Area Europe shall encourage, co-ordinate, promote and maintain the work of Y's Men International between the Regions of the Area.

Guidelines:

201 The Area Council decides whether amendments of The International Constitution or Guidelines require amendments of The Area Constitution or Guidelines.

202 Each Region shall be responsible for its own organisation and administration, and shall conduct its own international affairs.

ARTICLE III - AREA COUNCIL.

Section 1: The legislative power of Area Europe shall be vested in an Area Council.

Section 2: The Area Council, consisting of the Regional Directors in the Area, transacts its business on meetings and / or by mail. In the Area Council each Region has one vote.

If one RD demands it a matter raised at Area Council Meeting (ACM) must be subject to a voting procedure, by a mail ballot of the clubs duly chartered in the Regions. Each club shall have one (1) vote. The voting procedure will take place from April 1 until May 15. The voting ballots must be returned to Immediate Past Area President. The matter to be decided must receive a 2/3 majority vote from all participating clubs. Only clubs entitled to vote may take part in the voting procedure. The matter decided will take effect on July 1st the next following fiscal Y's Men's year.

Section 3: The Area Council shall meet at least twice a year. Other meetings of the Council may be called by the Area President, or may be requested by any Regional Director and convened upon written approval of a majority of the Regional Directors.

Section 4: The Area President, or in his/her absence, another person from ACM appointed by it, shall preside at all meetings of The Area Council, but shall have no vote, except in the event of a tie vote. The Area President shall then cast the tie breaking vote.

Section 5: The International Council Members representing The Area may attend all meetings of The Area Council, without vote. – International Constitution (Art. IV, section 2) introduced by July 2015, 2 Young Members elected as ICM. When Area has a YM as ICM this member as well will attend all meetings of The Area Council, without vote.

Section 6: A Permanent Long Range Planning Task Force (LRPTF) consisting of the latest three Past Area Presidents ensures that the planning of the various programmes (TOF-GPF, MC, BF, etc.) at all times are kept three years ahead.

Guidelines:

301 The Area Council shall be aware of and discuss possible and capable candidates whenever the clubs of The Area are invited to nominate one or more members to The International Council.

This matter has to be discussed at The Area Council fall meeting - and have to be prepared in good time on beforehand between the Regional Directors.

302 Meetings in The Area Council are called by the Area President at least three weeks before the meeting.

303 In the event of the absence of the Regional Director, the Regional Director-elect or the Immediate Past Regional Director shall meet in The Area Council, and perform the duties and have the same authority as the Regional Director.

304 No Area Council Meeting can be placed covering regular workdays before approved by all participants. No one can therefore be reimbursed for lost income.

305 Every year immediate Past Area President joins the Task Force in place of the members whose three year expires.

306 The Long Range Plan Task Force has no legislative power. They conduct their business through correspondence and respond directly to Area President, whenever it is required or they find the need.

307 Area President can assign other matters for closer studies as he / she might find it appropriate.

308 The elected Youth Representative (YR) usually takes part in the Fall Area Council Meeting with the same rights and under the same conditions as the elected European International Council Members.

Article IV - ADMINISTRATIVE OFFICERS.

Section 1: The administration of Area Europe shall be carried out by the Area President, Area President-elect and the immediate Past Area President.

Section 2: Area President and Area President-elect, shall be members of The International Council.

Section 3: The election of Area President-elect:

A Is prepared by Immediate Past Area President for one (1) year term. Candidates are elected members of The International Council, starting their term of office in International Council and as Area President-elect at the same time.

B The Area President-elect shall be elected by The Area Council. If The Area Council cannot elect an Area President-elect by a unanimous decision, the election must be carried out according to section 3 C.

C The Area President-elect shall be elected by a mail ballot of the clubs duly chartered in their Regions. The candidate receiving the highest number of ballots returned to Immediate Past Area President by the clubs within forty-five (45) days after notice of request mailed to the Club President will be elected. Each club shall have one (1) vote.

D If The Area has the right of electing one member only to The International Council, the elected member of International Council automatically shall be Area President-elect.

E The Area President-elect shall automatically become The Area President of The Area at the expiration of the current Area President's one (1) year term of office. Upon Area President's death or premature resignation Immediate Past Area President becomes AP for the remaining term of office.

F The Area President-elect shall perform the duties and have the same authority as The Area President, when the Area President is absent but still in office.

Guidelines:

401 The Area President shall appoint a Treasurer, Secretary, and may appoint Area Service Directors for the International activities.

402 The International Service Manuals are recommended to be used for each Area Service Director.

403 The Area President shall inform The Area Council about International activities.

ARTICLE V - FINANCES.

Section 1: The Area President shall be responsible for the finances of the Area.

Section 2: The Area Council shall:

A Approve The Area Budget and The Financial Statement.

B Determine an uniform financial share on a per capita basis, that each Region shall pay in supportto The Area Operating Budget, and which cannot be higher than 25 % of the International Dues.

Guidelines:

501 The Area President-elect presents to The Area Council his proposal of Area Dues and Area Budget for his/her term of office as Area President. The proposal shall be sent to the Regional Directors together with the invitation to the spring meeting.

502 Costs to be included in The Area Budget for Area Council Meetings are as follows:

01 Travel and lodging costs for Regional Directors, International Council Members, Area President, Area Treasurer, Area Secretary, Immediate Past Area President and Area Youth Representative.

02 Travel and lodging costs for Area Service Directors when invited by The Area Council for consulting and training purposes.

03 Travel and lodging costs for Regional Directors-elect when invited to Spring Meeting and Regional Service Directors when invited by The Area Council for training purposes.

503 Costs to be included in The Area Budget for Area Conventions are as follows:

01 Travel costs for The International Council Members. Lodging costs and Area Convention fees are paid by the convention budget.

02 An Area President has the right at Area's expense to bring his / her spouse to a Regional Convention, or an Area Convention or an International Convention within Area Europe, - but only once within his / her three years term.

03 Area Convention Committee Chairman (ACCC) has the right at the Area's expense to bring his / her spouse to the Area Convention he /she is responsible for.

04 Incoming and outgoing Area Treasurer and Area Secretary can participate in Area Europe Conventions with travel, lodging and convention fees cost paid by Area Europe.

05 Area Youth Representative (AYR) can participate in Area Europe Conventions (Youth Convocations),- or an International Youth Convocation within Area Europe with travel, lodging and Convention Fee costs paid by Area Europe.

504 Costs to be included in The Area Budget for Regional Conventions are as follows:

01 Travel costs for The Area President. The inviting Region pays lodging and convention fee for The Area President and for the Regional Directors from the other Regions in The Area.

02 Travel costs for visiting Regional Directors will be covered according to agreement signed in Copenhagen, October 1981. (The Travel Pool Agreement).

505 For International Council Members participating in an International Council Meeting, Y's Men International is paying travel costs to ICM venue and lodging during ICM.

In connection with a related International Convention Y's Men International also normally pays half of the Convention Fee for ICM's.- when an ICM from Europe takes part in an Area or International Convention in relation to an International Council Meeting, Area

Europe pays the basis rest costs for lodging and eventual Convention Fee.

506 Administration expenses such as printing, postage, telephone etc. are to be included in The Area Budget.

01 This general role covers all Area Officers, including: ICM's, AT, AS, AYR and ASD's

02 The mentioned group of Area Officers get a generally refund for phone costs based on the 3 months' basic fee in Denmark). If some officers have had a bigger phone cost in relation to their office, these cost also will be refunded from Area Europe.

03 Bills for phone meetings between 3 or more Area / Regional Officers - approved by Area President on beforehand - are paid by Area Europe.

507 The Financial Statement shall be audited by a capable person selected by The Area Council for one (1) year term. It is recommended that the auditor is reelected for more terms.

508 The audited Financial Statement to be approved during the fall AC meeting.

509 Immediate Past Area President, or the Area Treasurer (AT) presents to The Area Council Fall Meeting audited Financial Statement for the fiscal year ending June 30th. When a new Area Treasurer is to take over office all relevant account materials, all funds and means held should be transferred to him / her not later than August 20th.

510 The Own Capital can be placed as:

a. bank deposit.

b. non-risk securities.

and has to be placed in a normally stable currency.

511 The Area Operating Budget, The Financial Statement, and Area Dues shall be based upon and expressed in a normally stable currency.

513 At request from The Area President The Area Treasurer calls for payment of Dues at the same time as for The International Dues.

514 Reimbursements have to be paid by the respective Regional Treasurer, who afterwards deducts the next payment of Dues.

ARTICLE VI - CONVENTIONS.

Section 1: Area Conventions shall be held and shall be developed, planned and executed under the leadership and supervision of the Area Council following the procedures established in the Area Convention Manual.

Section 2: An Area Convention Reserve Fund of CHF 10.000 is to be held at Area level financed from the surplus from the Area Conventions.

Guidelines:

601 Area President is responsible for keeping the Area Convention Manual up to date at all times.

602 Area Convention Committee Chairman (ACCC) is responsible for presenting the final audited Area Convention Statement to Area Council to be approved during the Fall Area Council Meeting.

ARTICLE VII - AMENDMENTS.

Section 1: This CONSTITUTION may be amended upon two-thirds (2/3) affirmative vote of The Area Council, and by two-thirds (2/3) affirmative votes at each Regional Convention in The Area.

Section 2: The GUIDELINES may be amended at any meeting of The Area Council by a simple majority vote of the Regions present and voting.

Section 3: The Area Council constitutes a quorum when more than half of the Regional Directors or their substitutes are present.

ARTICLE VIII - RATIFICATION.

Section 1: Each Regional Director shall take care of having every new version of the CONSTITUTION and GUIDELINES on Area Cooperation ratified at a Regional Convention or by a mail ballot according to the Regional Laws of the respective Regions and notify The Area President of the result.

Section 2: Section 2: This CONSTITUTION and GUIDELINES have been approved by ACM in Vejle, March 7, 2015 and ratified and confirmed at Region Conferences in Europe 2015

Appendices:

1) Travel Agreement - decided by Area Council in Copenhagen October 10th 1981, and ratified with changes by Area Council in Helsinki March 2005, Billund 2008

2) Banner Agreement - decided by Area Council in Copenhagen October 10th 1981.

3) Guidelines for Area Co-operation - decided by Area Council in Vejle March 6th 1999.

4) Area Convention Manual - 1984

Signed 7th March 2015 during ACM in Vejle, Denmark

AP2014-2015 Carl Hertz-Jensen

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ACM 2006, Vibbjerg Denmark
ICM 2006, Busan, Korea

ACM 2015, Vejle Denmark

Approved by the International Council by voting
December 2015